



BUILDING PERMIT APPLICATION

CITY OF DETROIT

BUILDINGS, SAFETY ENGINEERING & ENVIRONMENTAL DEPARTMENT

2 WOODWARD AVENUE, ROOM 409, DETROIT, MICHIGAN 48226

☐ Expedited Plan Review Request (subject to additional fees)

Date: _____

Property Information

Address: _____ Floor: _____ Suite#: _____ Stories: _____

AKA: _____ Lot(s): _____ Subdivision: _____

Parcel ID#(s): _____ Total Acres: _____ Lot Width: _____ Lot Depth: _____

Current Legal Use of Property: _____ Proposed Use: _____

Are there any existing buildings or structures on this parcel? ☐ Yes ☐ No

Project Information

Permit Type

☐ New ☐ Alteration ☐ Addition ☐ Demolition ☐ Correct Violations ☐ Foundation Only ☐ Temporary Use

☐ Change of Use ☐ Other: _____

☐ Revision to Original Permit #: _____ (original permit has been issued and is active)

Description of Work (Describe in detail proposed work and use of property, attach work list)

☐ MBC use change ☐ No MBC use change

Included Improvements (Check all applicable; these trade areas require separate permit applications)

☐ HVAC/Mechanical ☐ Electrical ☐ Plumbing ☐ Fire Sprinkler System ☐ Fire Alarm

Structure Type

☐ New Building ☐ Existing Structure ☐ Tenant Space ☐ Garage/Accessory Building ☐ Other _____

Size of Structure to be Demolished (LxWxH): _____ cubic feet

Construction involves changes to the floor plan? (e.g. interior demolition or constructing new walls) ☐ Yes ☐ No

Use Group: _____ Type of Construction (per current MI Bldg Code Table 601): _____

Estimated Cost of Construction

\$ _____ \$ _____
By Contractor By Department

Structure Use

☐ Residential-Number of Units: _____ ☐ Office-Gross Floor Area: _____ ☐ Industrial-Gross Floor Area: _____

☐ Commercial-Gross Floor Area: _____ ☐ Institutional-Gross Floor Area: _____ ☐ Other-Gross Floor Area: _____

Proposed no. of employees: _____ List materials to be stored in the building: _____

PLOT PLAN SHALL BE submitted on separate sheets and shall show all easements and measurements (must be correct and in detail).

SHOW ALL streets abutting lot, indicate front of lot, show all buildings, existing and proposed distances to lot lines.

(Building Permit Application Continues on Next Page)

FOR BUILDING DEPARTMENT USE ONLY

Intake by: _____ Date: _____ Fees Due: _____ DngBld? ☐ No

Permit Description

Current Legal Land Use: _____ Proposed Use: _____

Permit#: _____ Date Permit Issued: _____ Permit Cost: \$ _____

Zoning District: _____ Zoning Grant(s): _____ Lots Combined? ☐ Yes ☐ No (attach zoning clearance)

Revised Cost (revised permit applications only) Old \$ _____ New \$ _____

STRUCTURAL: _____ **DATE:** _____ **NOTES:** _____

ZONING: _____ **DATE:** _____ **NOTES:** _____

OTHER: _____ **DEPT:** _____ **DATE:** _____

3/06/2018

PERMIT #

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Identification (All Fields Required)

Property Owner / Homeowner

☐ Property Owner/Homeowner is **Permit Applicant**

Name: _____ Company Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Mobile: _____
Driver's License#: _____ Email: _____

Contractor

☐ Contractor is **Permit Applicant**

Representative Name: _____ Company Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____
City of Detroit License#: _____

Tenant or Business Occupant

☐ Tenant is **Permit Applicant**

Name: _____ Phone: _____ Email: _____

Architect/Engineer/Consultant

☐ Architect/Engineer/Consultant is **Permit Applicant**

Name: _____ State Registration#: _____ Expiration Date: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Mobile: _____ Email: _____

Homeowner Affidavit (Only required for residential permits obtained by homeowner.)

I hereby certify that I am the legal owner and occupant of the subject property and the work described on this permit application shall be completed by me. I am familiar with the applicable codes and requirements of the City of Detroit and take full responsibility for all code compliance, fees and inspections related to the installation/work herein described. I shall neither hire nor sub-contract to any other person, firm or corporation any portion of the work covered by this building permit.

Print Name: _____ Signature: _____ Date: _____
Homeowner

Subscribed and sworn to before me this _____ day of _____ 20____ A.D. _____ County, Michigan

Signature: _____ My commission expires: _____
Notary Public

Permit Applicant Signature

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction. I AM AWARE THAT A PERMIT WILL EXPIRE WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF THE PREVIOUS INSPECTION AND THAT EXPIRED PERMITS CANNOT BE REFUNDED

Print Name: _____ Signature: _____ Date: _____
Permit Applicant

Driver's License#: _____ Expiration: _____

Subscribed and sworn to before me this _____ day of _____ 20____ A.D. _____ County, Michigan

Signature: _____ My commission expires: _____
Notary Public

Section 23a of the state construction code act of 1972, 1972PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.